## Statham Municipal Court COURT PROCEDURES IN RESPONSE TO COVID-19

You are receiving this letter as a reminder of your upcoming court date, scheduled Monday, July 6, 2020 at 5:30pm held at the Statham Community Center located at 336 Jefferson St. Statham, GA 30666.

If you have already paid your citation and if your appearance is not mandatory, you do not need to come to court. If you wish to dispute the violation, it is your right to appear in court and that is why you are receiving this notice. If you are not sure if you need to appear for court, please contact the Court Clerk at 770-725-5992 ext 2009.

As you know in light of the recent COVID-19 pandemic and Emergency Judicial Order set in place, the Statham Municipal Court has rescheduled court from March through June 2020. You are receiving this letter because your case is one of the cases affected.

As you can imagine we are going to face a "new Normal" and that includes some new procedures being put in place. We hope that you understand that these changes are not to inconvenience you, but to ensure that everyone has the opportunity to handle their judicial matter safely and efficiently.

We ask that you follow the guidelines below for a safe, effective, and efficient experience.

- Only defendants ages 22 and older may attend court hearings. Please do not bring children, spouses, or other family members to your scheduled hearing time. This notice is to give you time to make childcare arrangements if needed.
- Defendants 21 and under may have one (1) parent or guardian attend the court hearing with them.
- There will be limited number of people allowed in the court room at one time to allow proper spacing. You will need to maintain a (6) six-foot distance between individuals. When you check in, if you prefer to wait outside or in your car please provide the clerk with your phone number. We will call you when we are ready for you to proceed with your case.
- At check in, you will be screened with questions, you will be asked if you or anyone in your household have experienced COVID-19 symptoms, if you have been tested for the virus o currently have a fever.
- There will be a hand sanitation station available.
- If you choose to wear a mask, you will need to bring one with you for court.

Please remember, this is unchartered territory for all of us, we are trying our best to have reasonable policies in place that so the needs of the court and the community while keeping everyone's safety in mind. If you have further questions or concerns, please do not hesitate to contact the clerk of court at 770-725-5992 ext. 2009

Sincerely, Tracie Pollard Statham Municipal Court Clerk